

# BULLETIN

**ISSUE 3**  
**FEBRUARY 2016**



## WHY THE ADDITIONAL BULLETIN?

In Bulletin 2, we informed you that that Bulletin 3 would be distributed in March. However we have information that is relevant to be passed on to you at this time, so have issued Bulletin 3 ahead of time. Bulletin 4 will be issued in March.

### IN THIS BULLETIN:

- 'Webinars' available for support and training
- Timings for arrival and departure days, additional travel information.
- Safeguarding - advice on staying safe and staying happy at Roverway
- Staying Healthy in France
- What to do if you have a long term health issue
- Insurance - what are you covered for?
- The programme for Briefing 2 Weekend
- Reminder of Eventsforce data and payment deadlines

## WEBINARS

You should now have received an email from us containing details about the support and training we are providing in the coming weeks. These are in the form of Webinars - online presentations, during which you can ask questions.

Here are a reminder of the dates and times of each session, as well as the access information. We would like a member from each patrol to join each webinar.

IST are also welcome to join Webinars 2 and 3.

- **Patrol Leader Support - Tuesday 16th February (TOMORROW!), 18:30—19:30**

Access: <https://global.gotomeeting.com/join/601663893> or dial in on [+44 \(0\) 330 221 0088](tel:+4403302210088) using the Access Code: 601-663-893

- **Communications - Social Media for Roverway - Tuesday 23rd February, 18:30-20:00**

Access: <https://global.gotomeeting.com/join/607635461> or dial in on [+44 \(0\) 330 221 0086](tel:+4403302210086) using the Access Code: 607-635-461

- **Travel advice and support - Monday 7th March, 18:30-20:00**

Access: <https://global.gotomeeting.com/join/470013517> or dial in on [+44 \(0\) 330 221 0099](tel:+4403302210099) using the Access Code: 470-013-517

The links can be accessed via computers, laptops, tablets and smartphones. If you're dialing in you won't be able to see the presentation so we advise that you join using the link.

For the Communications webinar we'd like someone from each patrol that is willing to take on the role of 'Comms Champion' and willing to lead the social media for their patrol during Roverway.

## OPENING AND CLOSING CEREMONIES

The Organisers have now confirmed the timings of the Opening and Closing ceremonies, which take place on the arrival and departure days for Roverway.

**OPENING CEREMONIES, 3rd August: 16:00** (French time), this will be the same across all entry points regardless of where your Patrol enters France. The Paris Opening Ceremony for IST will also take place at this time.

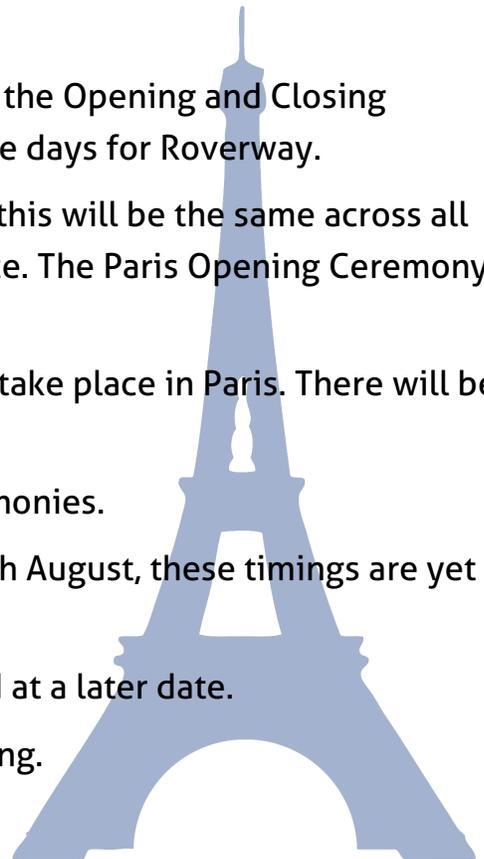
**CLOSING CEREMONY, 14th August: 12:00-14:00** and will take place in Paris. There will be transport from Jambville provided.

There will be storage available for your kit at these ceremonies.

For those members of the IST that plan on leaving on 15th August, these timings are yet to be confirmed by the Organisers.

The exact locations for the Ceremonies will be confirmed at a later date.

Please use these timings to assist with your travel planning.



## PATROL TRAVEL

- As soon as you are made aware of your entry point onto France (i.e. where your Road is located) you can start arranging your travel to and from Roverway.
- Cheaper tickets generally come out early and on specific dates, so if you want to save yourself some money search those dates as soon as possible.
- It is advisable if you and other patrol members all start your journey together in the UK, ideally from the same transport hub (airport/station). If your patrol are geographically spread, meeting somewhere geographically central may not always be the most logical. For example, a Patrol made up of members from Edinburgh, Manchester, London - it's often quicker and cheaper for the Edinburgh members to get to London rather than meeting in middle of the UK.
- All your travel from the point of the opening ceremony starting to the end of the closing ceremony is included and planned for you by the Roverway Organisers.

## IST TRAVEL

- Your entry point is Paris. You can begin to plan your travel now.
- All your travel from the point of the Opening Ceremony to the end of the Closing Ceremony is included and planned for you by the Roverway Organisers.
- If you would prefer to travel straight to Jambville rather than attending the 16:00 Opening Ceremony in Paris, you have this option.
- You can drive to, and park at Jambville. The Organisers are also looking into the feasibility of car parking close to the opening ceremony, so IST can drive to the Ceremony, and then drive from Paris to Jambville.
- If you are not driving, there is transport available from the Organisers from the Opening Ceremony to Jambville.
- 14th August departure - you can attend the Closing Ceremony in Paris, then unable to return to Jambville.
- 15th August departure - the Organisers are hosting an additional closing for the IST that remain at Jambville to help close site. This is completely optional. If you stay this extra day, you will be provided with transport to the airport. The CMT recommend booking flights with at least one other member of the IST to ensure that you are accompanied on this day.

## STAY HAPPY, STAY SAFE - ADVICE FROM THE SCOUT ASSOCIATION

Roverway will be an exciting international adventure this summer for you all, you will be living and working on projects with up to 5,000 Scouts and Guides from across Europe. You will meet new people and make friends through the event which is a fantastic experience, however also remember it's important to keep yourself and others safe at all times. When meeting new friends, which can be exciting at times, remember to always take someone else from your patrol with you and tell someone else where you are going and who you are meeting with. You should not arrange to meet with anyone without someone else with you. You may also see or hear something that makes you feel uncomfortable, in these situations remove yourself from the situation safely and contact the CMT as soon as possible. The Contingent Management Team are here to support you, and your safety and well-being is our number one priority so do contact us if you see or hear anything that makes you or someone else feel uncomfortable or unsafe.

For **Patrol Leaders** make sure you have a code of conduct within your patrol. Ask your patrol members to create and manage this, ensuring that patrol members are notified if they fall short of the standards set. Work with your patrol team at deciding meeting points and camp curfew, and ensure everyone has the details for CMT easily available. A buddy system should be put in place within your patrol to help keep everyone safe. It would be a good idea to perhaps look at linking with another UK patrol at Jambville for a wider support network and safely tips your patrol may not have thought of.

For **IST**, you have an important part to play in supporting the patrol members in addition to supporting yourself. You must not put yourself in a situation where you are in a one to one space with an under 18, this includes an online space. In these instances ensure you have another adult with you or meet somewhere public in view of others. You may also see or hear behaviour at Roverway which makes you feel uncomfortable, please ensure you report this to the CMT so that it can be managed quickly and appropriately.

Safeguarding training for all members will take place at Briefing Weekend 2, this will be an interactive session, so we would encourage you to think of any questions/scenarios in advance which you may wish to discuss. We will also be distributing yellow cards to all members at this point as a reminder of our rules and expectations in terms of supporting and protecting our young people. All of Scouting's Safeguarding resources can be found at: <http://scouts.org.uk/about-us/key-policies/child-protection-policy/>.

## STAYING HEALTHY IN FRANCE

-  **AT ROVERWAY** - This could be the first time abroad for some people and it can be quite daunting. If you know of anyone in your patrol or a fellow IST member who hasn't been away before or is a nervous traveler, do make sure you offer them some support or consider a buddy system. Buddy systems are a great way of ensuring that everyone has someone they can talk to. If you haven't set one up in your patrol this is worth considering. IST also, may need some support so maybe at Briefing Two make a Roverway Buddy. Buddies are to make sure everyone has someone to look out for them – to have a chat if you are homesick, or just in need of a listening ear. Other people may pick up on change in behaviour and warn if someone needs time-out or a rest.
-  **WATER** - Water in France is safe to drink but remember basic hygiene at camp. Always wash your hands prior to cooking and eating, and keep your cutlery, plates and pans clean. France is warmer than the UK so avoid leftover food or food that has been left out for a long time. Remember to shower regularly and keep yourself clean.
-  **HEAT** - As its warmer in France and you'll be doing lots of activities you will need to drink more and keep well hydrated. It is best to drink small amounts regularly, rather than wait until you feel thirsty. As a rule, urine should be pale in colour, if it's getting darker you are not drinking enough. Sensible clothing, sunscreen and hats are essential to avoid over-exposure from the sun. Sunscreens and insect repellents should be applied every few hours.
-  **SLEEP** - Due to the heat and activities you may feel tired quicker than back home. It is important to make sure you get enough sleep each night so you feel fresh and ready for the next day.
-  **MEDICATION** - Make sure appropriate medication is taken for any existing medical conditions. Make sure any prescription drugs are kept in their original boxes for your journey to France. Most prescription drugs issued in the UK are accepted in France but if you are unsure please check with your GP.
-  **VACCINATIONS** - There are no specific vaccine requirements for travelling to France but please check all routine UK immunisations are up to date. Don't forget to input your medical information, including allergies and history into Eventsforce by the 1<sup>st</sup> March.
-  **PERSONAL PREPARATION** - have you been to the dentist in the last six months? It would be really good to ensure you go just in case - you don't want toothache at Roverway if you can help it! While we're thinking on these lines, what about things like breaking in new shoes well before we go too!

## LONG TERM MEDICATION/ ONGOING MEDICAL CONDITIONS:

If you have an ongoing medical condition and/or rely upon long term medication, please take note of these important points for Roverway:

- List all medication needed – including generic names on Eventsforce.
- For complicated or unusual conditions, get a letter from GP/Specialist outlining current treatment, this can be uploaded to Eventsforce.
- If you are flying please obtain a GP letter if you have to carry meds/liquids/needles – e.g. insulin, epipens – it is required for airlines.
- Waterproof container for medicine.
- Carry no more than one month supply of medicine.
- Keep your medication in its original packaging and labelled with your name.



If you have any questions, contact the team via email. We will make sure that anyone's specific circumstances can be discussed on a one to one basis, we won't discuss or share personal medical information in a public forum.

## INSURANCE - WHAT AM I COVERED FOR?

The Roverway UK Contingent Management Team, through Unity (Scout Insurance Services), has put in place a comprehensive cancellation policy to cover the payments being made to the Roverway Organisers if the event has to be cancelled. This means your payments are protected.

Unity is arranging the individual insurance policies required to cover your personal possessions, medical and repatriation costs and individual cancellation. This would cover you if you are unable to attend Roverway for reasons outside of your control. Full details of the cover will be provided to you in due course. Your insurance cover is included in the overall cost to you, so there is no need for you to buy your own cover, unless you are considering extending your time abroad.

If you are planning to take expensive electrical items such as cameras or tablets, you should check the levels of cover on the policy to ensure they are adequate. We are unable to amend individual policies so please consider covering high value items under your household insurance if they do not suffice. Further information will be shared with you in April.

## BRIEFING 2!

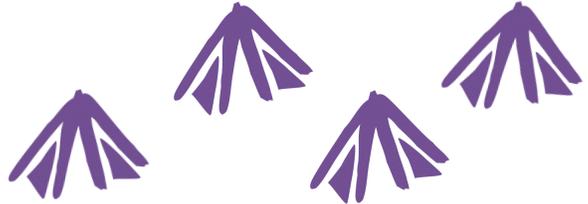
We're looking forward to seeing everyone at Briefing 2! Please make sure you have filled in the Eventsforce page for Briefing 2 in order to log your attendance (or non attendance), as well as your dietary requirements by 1st March at the latest.

If you are under-18 at the time of Briefing 2 you will need to upload a Health Form - available here: <http://ukcontingent.co.uk/roverway/resources/>

**Where** – Phasels Wood Scout Activity Centre

**When** - 16-17 April 2016

**Time** – 13:00 Saturday – 14:00 Sunday



You have the option to arrive on the Friday evening for an additional cost of £4.20 made payable on the day. This payment needs to be in cash, please.

**Food:** We will be providing Saturday dinner, Sunday breakfast and Sunday lunch.

**Transport :** If you are travelling by train, the nearest station is Apsley. We can carry out shuttle runs to/from the station. If you require this, please call the CMT (**07985507970**), with some warning before you need the shuttle run.

**Accommodation:** Please bring your tent!

**The Programme:** This weekend is a busy, and fun one! We will be running sessions about Nights Away Permits/ Girlguiding qualifications, Communications Champion session, cultural awareness, travel support, finance and Q&A sessions. There will also be plenty of time for Patrols to get to know each other. We will be outside much more than Briefing 1 so please remember this when packing!

**Cooking Equipment:** At Jambville, Patrols will be cooking on fires for their meals. So, our evening meal will be made by cooking on fires to practice! Please can each patrol bring some pots/ tins suitable for fires. Any problems let us know! IST and CMT will be joining in, so please bring a pot as well!

Whilst you will need pots for Briefing 2, you won't actually need to take any to France as they will be provided for you.

**Kit:** There will also be time at Briefing 2 for you to collect your UK Contingent kit that you have ordered.

Please use our Facebook groups to arrange any kit that you may be able to share with each other as well as to assist with travel arrangements.

See you there! Looking forward to a great weekend!



## ARE YOU IN TOUCH?

Have you joined our Facebook groups? They're a great place to share fundraising ideas, organise transport to briefing weekends and get to know the Contingent before we all go to France!

All Contingent Members are welcome to join - [facebook.com/groups/roverwayukc](https://facebook.com/groups/roverwayukc)

IST are also welcome to join their own group - [facebook.com/groups/roverwayukist](https://facebook.com/groups/roverwayukist)

Please remember that these are a public forum, so if you have specific or personal questions, please email [roverway@scouts.org.uk](mailto:roverway@scouts.org.uk) rather than posting in the Facebook groups, as we can support you better via email.

## ROVERWAY TO DO LIST:

Please remember the following deadlines for data/ payments which have already been set, and featured in Bulletin 2.:



**PAYMENTS** - Your next payment is due 30 March—Participants £195 and IST £50.



**DATA** - Remember to add your medical/ dietary requirements to Eventsforce by 1st March, and aim to add your travel details by 1st April 2016.



**BRIEFING 2** - Have you logged your attendance on Eventsforce? Save the date (16-17 April 2016) and see you there!



**PATROL LEADERS** - Have you begun to work on your Nights Away Permit/ Girlguiding Qualification? Remember to refer to our support materials for this.



**PASSPORTS** - Check that your Passport is valid for travel to France and will be in-date until the day you arrive back in the UK. Remember to add your Passport details on to Eventsforce by 1st April 2016.

